Members Present:
Achla Agarwal
Jennifer Bowman
Jason Cooper
Luke George
Laura Goadrich
Dalia Gumeel
Earl Harden
Tom Hopkins
Steve Miller
Sandra Partain
David Player
Scott Vines
Dr. Stan Wilkins

Meeting began at 2:00 pm.

Dalia Gumeel introduced herself and everyone introduced themselves.

Dalia began with discussing the ATMAE Accreditation. We received ATMAE Accreditation in Spring 2011. The board reviewed and voted in Fall 2011. The new report will be due in September 2013 and the board will vote in November 2013.

Employer Satisfaction Surveys - this survey is used to keep up with students work. When you use an internship from BPCC, this is the survey the companies use to evaluate the students. Dalia asked if there is anything that needs to be revised or added to the survey. Scott Vines suggested that we add something for positive attitude of the employee.

Next discussed was the changes to the curriculum. Physical Science electives were added and already incorporated into the curriculum. OHSC 105 has been replaced with Physical Science Elective. The option of taking Math 101 or Math 102 was also added. After the last advisory board meeting, CIT 250 (C# programming) was added to the curriculum.

Changes for consideration to the curriculum - Add CIS 113 (C++) to the 2nd semester and it will be offered in the first half of the semester. Add CIS 213 (Advance C++) to the 2nd semester and it will be offered in the second half of the semester. Moving CIS 113 and CIS 213 into the same semester has helped numbers with combining into the 1st semester. Move CIT 150 (Intro to JAVA) from 2nd to 3rd semester and it will be offered in the first semester. Move CIT 151 (Advance JAVA) from the 2nd to 3rd semester and it will be offered in the second semester.
Move SPCH 110 (Speech) to the 3rd semester. Move CIT 230 (Web Design II) to the 3rd semester. Add CIT 250 (C#) to the 4th semester. Add Web Design Electives: CIT 230 or CIT 235 to the 4th semester.

Dr. Wilkins asked when changing the Math to either 101 or 102, how does that affect the transfer students. Laura explained that LSUS will accept either Math course. LA Tech is not a full transfer college and therefore their transfer classes are different.

Dalia explained how putting CIT 150 and CIT 151 in the same semester is so important. The CIT 150 course is given in the first half and CIT 151 is given in the second half. Scott Vines suggested moving CIT 130 and CIT 230 into the same semester as well. Earl Harden (for David Player) explained how he did not enjoy CIT 235 because of all the architecture in it. Scott Vines explained how you have to know the architecture before you go any further.

Steve Miller explained to us how Humanities and Behavioral Science electives were so important. He elaborated how soft skills and communication skills are so important in the workforce. It is essential to be able to communicate and talk with other people. Dr. Wilkins mentioned that we have SPCH 110 or SPCH 115 that helps with these areas. Dalia invited Steve to come to the internship classes to explain to the students how important soft skills are. A motion was made to approve the changes to the curriculum by Jason Cooper. Sandra Partain seconded the motion. Motion was approved.

Next discussed was the Short Term and Long Term Goals. Long Term Goals - (handout) - Foster relationships with area high schools in order to recruit future students. Develop strong partnerships with area four-year universities to facilitate student transfer. Keep curriculum relevant to industry needs by interaction with employers and the advisory board.

Short Term Goals - (handout) - 1st Long Term Goal is to update equipment and software in computer labs. Dalia announced that she has applied for a technology grant for clickers in the classroom. 2nd Short Term Goal is to supply high-end technologies to engage students and enhance their performance. Earl Harden (for David Player), mentioned that in certain classes, there are no interpreters. Is there a way to have captioning on the videos? Dalia mentioned that maybe the publishers can do this for us for our books. She will check into closed captioning for the videos. 3rd Short Term Goal is to increase internship opportunities for students.

Learning Outcomes (handout) - Dalia went over the Learning Outcomes and explained them. Sandra Partain explained what they mean and how the data is used. Data is collected to show how the courses are successful. Earl Harden (for David Player) asked how the graduates are tracked after they graduate from BPCC. Jason Cooper stated that we keep up with them for 5 years.

Dalia Gumeel adjourned the meeting at 2:55 pm.