I. Call to Order
   ♦ Laura Goadrich call the meeting to order at 11:45 am and everyone introduced themselves.

II. Committee Members Present
   - Laura Goadrich, Dean of Cyber Information Technology, BPCC
   - Jennifer Parish, Administrative Assistant III of Cyber Information Technology, BPCC
   - Eddie Horton, Instructor of Cyber Information Technology, BPCC
   - Dalia Gumeel, Instructor of Cyber Information Technology, BPCC
   - Jason Cooper, Instructor of Cyber Information Technology, BPCC
   - Tom Hopkins, Instructor of Cyber Information Technology, BPCC
   - Dr. Jack Raley, Assistant Professor of Cyber Information Technology, BPCC
   - Dr. Paul Weaver, Professor of Cyber Information Technology, BPCC
   - Al Shaw, Adjunct Instructor of Cyber Information Technology, BPCC
   - Lynn Brown, Director, ACT Testing Center, BPCC
   - Debra Harmon, Coordinator, ACT Testing Center, BPCC
   - GB Gazes, Vice-President, Cyber Innovation Center
   - Victoria Provenza, ProSpatial
   - Zach Burson, Bossier Parish Evaluation Center
   - Ken McCoy, Trusted Data Solutions
   - Kelly Stough, Bossier Parish Technical School
   - Don Rider, Graduate of Cyber Information Technology
   - Joshua Hanson, Graduate of Cyber Information Technology
   - Mary Dahlberg, CIT Student in Network Security Specialist
   - Landon Dick, CIT Student in Information Systems
   - Jeremy Green

III. Division Merger Update
   ♦ In fall 2010, the Computer Information Systems division was merged into the Cyber Information Technology division. As of fall 2011, the Mathematics and Technical Education division will also be merging with the division of Cyber Information Technology. The new division will be called the Division of Technology, Engineering and Mathematics.

IV. Enrollment Statistics
   ♦ AAS Information Network Specialist
   ♦ AAS Information Network Security Specialist
     - Spring 2009 – 8, Fall 2009 – 26, Spring 2010 – 36, Fall 2010 – 47 and Spring 2011 – 49
   ♦ AAS Information Systems Administration Specialist
     - Spring 2009 – 2, Fall 2009 – 8, Spring 2010 – 11, Fall 2010 – 21 and Spring 2011 – 14
   ♦ AAS Information Programmer Analyst
     - Spring 2009 – 2, Fall 2009 – 9, Spring 2010 – 14, Fall 2010 – 11 and Spring 2011 – 11
   ♦ AAS Web Analyst Programmer
AAS Computer Information Systems
- Spring 2009 – 2, Fall 2009 – 5, Spring 2010 – 3, Fall 2010 – 6 and Spring 2011 – 7
- TOTAL Students in Degree Program
  - Spring 2009 – 21, Fall 2009 – 75, Spring 2010 – 93, Fall 2010 – 113 and Spring 2011 – 125
- TOTAL Students taking CIT Classes

V. Dual Enrollment
- Lili Kassaee
  - Spring (third year)
  - Works with Bossier High Schools
  - Taught:
    - CIS 102: Introduction to Programming Logic
    - CIS 117: Introduction to Visual Basic
- Jason Cooper
  - Train-the-Trainer: Kelly Stough at Bossier Parish Technical School
  - Taught:
    - CIT 121: CCNA 1
    - CIT 122: CCNA 2
- Chris Rondeau
  - Taught Computer Forensics at Plain Dealing High School
- Paul Miramon
  - Second Year at Caddo Career and Technology Center
  - Taught:
    - CIT 101: Network Essentials
    - CIT 120: Network Routing and Switching
- Next Year – Bossier Parish High School
  - Offering Web Design, Programming and Security course to dual enrollment students at BPCC in the morning block

VI. Internships
- 7 Internships in Spring 2010
  - Network Specialist (2)
  - Network Security Specialist (4)
- 12 Internships in Fall 2010
  - Network Specialist (5)
  - Network Security Specialist (4)
  - Program Analyst (2)
  - Web Analyst (1)
- 8 Internships in Spring 2011
  - System Administration (1)
  - Network Specialist (4)
  - Network Security Specialist (2)
  - Program Analyst (1)
- 3 Internships in Summer 2011
Systems Administration (2)
Network Specialist (1)

VII. Student Representative from Associate of Applied Science Information Network Specialist
  ♦ Mary Dahlberg
    ➢ Loves the value that the Certifications have
    ➢ As a brand new student, is excited about our new programs

VIII. Certification Update
  ♦ Course Mapping
    ➢ Testing Center on Campus
    ➢ Courses mapped to National Certifications
    ➢ Website to view certifications:
      ● http://www.bpcc.edu/cit/certifications.html
  ♦ Results
    ➢ Examples of Certification Results
      ● CIT 112 – A+ - Fall 2009 – 10/12, Spring 2010 – 20/20, Fall 2010 – 11/12 and Spring 2011 – 10/10
      ● CIT 225 – Security + - Fall 2010 – 5/5
      ● CIT 282 – Project + - Fall 2010 – 2/2

IX. Subcommittee Reports
  ♦ Associate of Applied Science Information System Administration (Dalia Gumeel)
    ➢ Dalia Gumeel discussed the new curriculum and explained all the changes.
      ● Moved PHCS 105 to Second Semester to lighten load
      ● Took out CIS 115 because of CIS 105
      ● Replaced CIT 120 with CIT 115
      ● CIT 120 is now an elective.
      ● Took out CIT 140 and replaced with CIT elective
      ● CIT 174 is fading out, so we took it out and replaced with a CIT elective
  ♦ Associate of Applied Science Web Analyst (Jason Cooper)
    ➢ Jason Cooper discussed the new curriculum and explained all the changes.
      ● Java is the main focus of this program
      ● The CWD courses have all been re-numbered
  ♦ Associate of Applied Science Information Network Security Specialist (Eddie Horton)
    ➢ Eddie Horton discussed the new curriculum and explained all the changes.
      ● Added Security electives
      ● CIT 112 added because more hardware experience is needed
      ● Removed CWD 210 and added CIT 210
      ● Removed CIT 120 and replaced with Security elective
      ● Removed CIT 240 and replaced with Security elective
      ● Created an Advanced Linux Course focusing on servers
  ♦ Associate of Applied Science Computer Information Systems (Paul Weaver)
    ➢ Paul Weaver discussed the new curriculum and explained all the changes.
  ♦ Associate of Applied Science Programmer Analyst (Tom Hopkins)
    ➢ Tom Hopkins discussed the new curriculum and explained all the changes.
      ● Removed Software Applications and Visual Basic Courses
      ● CIT 130 will be teaching more HTML
• Added different electives for a variety of choices for the students
• CIS 102 is using Alice and Python

♦ Associate of Applied Science Information Network Specialist (Jason Cooper)
  ➢ Jason Cooper discussed the new curriculum and explained all the changes.
  • The Mainframe course was deleted
  • Added Security electives, Cyber electives and Network electives
  • CIS 102 is now a required course in this area

X. Articulation Agreements

♦ University of Maryland University College and BPCC
  ➢ Associate of Applied Science Information System Administration
  ➢ Associate of Applied Science Web Analyst
  ➢ Associate of Applied Science Information Network Security Specialist
  ➢ Associate of Applied Science Computer Information Systems
  ➢ Associate of Applied Science Programmer Analyst
  ➢ Associate of Applied Science Information Network Specialist

♦ Barksdale Base Education Office and BPCC
  ➢ Courses ending in a certification
  ➢ Certification testing center

♦ Louisiana Tech University and BPCC- Articulation for the Associate of Science in Engineering 2+2.5

♦ Louisiana State University – Shreveport and BPCC
  ➢ Associate of Applied Science Information System Administration
  ➢ Associate of Applied Science Web Analyst
  ➢ Associate of Applied Science Information Network Security Specialist
  ➢ Associate of Applied Science Computer Information Systems
  ➢ Associate of Applied Science Programmer Analyst
  ➢ Associate of Applied Science Information Network Specialist

♦ Pending articulations:
  ➢ Florida- Pensacola State College (AAS in Information Network Security Specialist)
  ➢ Northwestern State University (AAS in Computer Information Systems)
  ➢ Oklahoma State University Institute of Technology – Okmulgee (AAS in Information Network Security Specialist)
  ➢ University of Louisiana at Monroe (AAS in Computer Information Systems)

XI. Committee on National Security Systems Update

♦ Managed between the Department of Homeland Security and National Security Agency
♦ Approved to offer certifications in CNSS 4011 and 4012
♦ August 2011 application for CNSS 4013 and 4014
♦ December 2011 application for Center for Academic Excellence – 2 year
♦ August 2010 application for CNSS 4015 and 4016

XII. ATMAE Accreditation

♦ Recommended to the accreditation board in November 2011 that we be accredited in the following programs:
  ➢ Associate of Applied Science Web Analyst
  ➢ Associate of Applied Science Information Network Security Specialist
XIII. Action Items

- Action Item 1: Inclusion of Engineering in the annual advisory board meeting.
- Action Item 2: Creation of an Engineering subcommittee.
- Action Item 3: Update to the Advisory Committee Charter to include terms of service for advisory board members.
- Advisory Board Charter update
  Currently membership is stated as:
  III. Membership
  Members serve voluntarily and will constitute a cross-section of the community including BPCC faculty, staff and students, local industry, secondary and university.

  Recommendation to update to:
  III. Membership
  Members serve voluntarily and will constitute a cross-section of the community including BPCC faculty, staff and students, local industry, secondary and university. Membership will be reaffirmed at the annual spring meeting.

XIV. Facility update

- Cisco Lab: D127
- Networking Labs: G315 and G203
- Sharing rooms with Deans:
  - Holly French-Hart
  - Dee Dee Mitchell
  - Lisa Wargo
- CIT VLAN – separate and protect the network
- Barksdale testing and training: Base Education Building
  - Room 101 and 102

XV. Subcommittees planned to meet during the fall semester.

- If you have not joined a subcommittee, please sign up for the program that represents your area before leaving today.

XVI. Adjournment

- The meeting was adjourned at 12:56 pm

The minutes were submitted by: Jennifer Parish

The minutes were approved by: Laura Goadrich