APPLICATION FOR STUDENT EMPLOYMENT

Bring to BPCC Career Services, F-250

PLEASE PRINT OR TYPE

File form with employing agency in the Career Services Office.

An Equal Opportunity Employer

PERSONAL

Legal Name of Applicant First Middle Last	Major Field of Study	Telephone No. Home ( ) - Cell ( ) -
Address	City, State, Zip	Date of Birth

YES	NO	**In the section below, if the answer to item 1 is YES, you are required to answer the accompanying question. A YES answer to this question will not automatically bar you from employment.**	
☐	☐	1. In the past five (5) years, have you been removed from a position as a result of misconduct or resigned to avoid such removal?	1. If yes, give name and address of employer(s) and reason(s) for separation.

EDUCATION

4.Are you now a full time regular student? ☐ YES ☐ NO	5. School, college or university you are now attending. NAME: **Bossier Parish Community College** ADDRESS: **6220 E. Texas St., Bossier City, LA 71111**			
6. Current Grade/Classification High School College Graduate School _____1st yr_____2nd yr	Other School	7. If you are not presently attending school	**MO**	**YEAR**
		A. When were you last registered?		
		B. When do you plan to return to school?		

8. LIST PREVIOUS WORK EXPERIENCE ON PART 2

AUTHORIZATION

I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation prescribed by law and I consent to the release of information concerning my capacity and fitness by employers, educational institutions, law enforcement agencies, hospitals and other individuals and agencies to duly accredited investigators, personnel technicians and other authorized employees of the state government for that purpose.

I certify that the answers I have given to all questions in this application are true to the best of my knowledge. If I am appointed, I agree to promptly notify the proper agency official of any change in my status as a student, including any reduction in courses taken, termination of student status, or scholastic probation.

Signature of Applicant	**Student ID Number** (For Identification Only)	Date

REPORT OF SCHOOL OFFICIAL

Yes	No	**THE RECORDS OF THIS SCHOOL INDICATE THAT THE APPLICANT NAMED HEREIN**
☐	☐	A. Is classified as a full-time regular student of this school under its criteria **Weekly FWS Hours**
☐	☐	B. Has completed his course and received a diploma or certificate or has graduated
☐	☐	C. Has applied for enrollment in this school effective (give date)
☐	☐	Is your school accredited?
☐	☐	Is your school approved by the state in which it is located?

Name of School Bossier Parish Community College	Address 6220 E. Texas St., Bossier City, LA 71111	
Signature of School Official	Title	Date

The following information is collected to compile equal opportunity reports, as required by law. You **ARE NOT** legally obligated to provide this information.

Racial Group

☐ African American or Black ☐ American Indian/Alaskan Native ☐ Asian ☐ Hispanic or Latino ☐ Native Hawaiian or other Pacific Islander ☐ White

SEX

☐ Female ☐ Male ☐ Other

Ethnic Group

☐ Hispanic or Latino ☐ Non-Hispanic or Non-Latino

PART 2

EMPLOYMENT HISTORY	PRESENT AND PREVIOUS EMPLOYMENT –Start with Present or Most Recent Position		
	DATE (Month/ Year)	NAME AND ADDRESS OF EMPLOYER	POSITION
	From / To		
	Have you worked under another name? ☐ YES ☐ NO If yes, give name(s).		May inquiry be made of your present employer? ☐YES☐ NO May inquiry be made of your former employers? ☐ YES ☐ NO
			Do you have a legal right to work In the United States? ☐ YES ☐ NO

9. Please list your work skills. Include such things as computer skills, customer services skills, or work ethic traits.

_____

_____

_____

10. **BPCC E-mail Address:** _____@student.bpcc.edu
……(LoLA log-in name)

11. **Other E-mail Address:** _____

12. List the hours you are available to work if you know your schedule:

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

AGENCY REVIEW OF STUDENT STATUS							
1. Date Reviewed	Initials	2. Date Reviewed	Initials	3. Date Reviewed	Initials	4. Date Reviewed	Initials
Date Reviewed	Initials	Date Reviewed	Initials	Date Reviewed	Initials	Date Reviewed	Initials
5. FWS	Initials	6. FWS	Initials	7. Date Reviewed	Initials	8. Date Reviewed	Initials