



bossier parish
community college

EMBRACING • EDUCATING • EMPOWERING

Academic Standing Appeal Form

A student who believes that his/her academic standing (suspension) does not reflect the quality or quantity of effort put forth, or which is the result of extenuating circumstances, may appeal his/her standing to the Academic Standing Appeals Committee. The student must write a letter to this committee giving the reasons why the academic standing should be reevaluated. The committee will hold a meeting at which the student's written appeal will be presented. The student will be notified of the committee's decision. A student who is placed on academic suspension for two or more times is suspended for two regular semesters. **A student cannot appeal the suspension of two or more suspensions.**

Date: _____

Semester: _____

SID: _____

Phone: _____

Name: _____

Email Address: _____

Documents Submitted:

- Appeal Letter
- Explain the mitigating circumstances inhibiting your academic progress.
 - Explain the steps you have taken or changes that have occurred that will improve your chances of academic success.

Documentation of mitigating circumstances

- I understand that results of my appeal will be emailed to my student email account and the email that I have listed above.
- I understand that this appeal will be reviewed by the Academic Standing Appeals Committee appointed by Bossier Parish Community College.

Student Signature

Date Signed

For Admissions Office Use Only

Approved: _____

Email Date: _____

Denied: _____

Email Time: _____

Email By: _____

Revised June 2018