Bossier Parish Community College  
Master Syllabus

Course Prefix and Number: COMM 215  
Credit Hours: 3

Course Title: Special Topics

Course Prerequisites: Permission of department

Textbook: None

Course Description: An instructor supervised course that allows an advanced student to explore specific styles, techniques, or production practices in a chosen area of communication.

Learning Outcomes:  
At the end of this course the student will be able to:

- A. describe course objective;
- B. show proficiency in the subject matter or activity of the course; and
- C. recall special instruction essential to showing proficiency in course material.

To achieve the learning outcomes, the student will:

1. demonstrate abilities in completing course objectives. (A, B, C)
2. display proficiency in areas covered by the course. (A, B, C)
3. complete assignments as required by their contract. (C)

Course Requirements: This course requires attendance, class participation, assignments, exams, and projects as determined by the instructor.

Course Grading Scale:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>90 – 100</td>
<td>A</td>
</tr>
<tr>
<td>80 – 89</td>
<td>B</td>
</tr>
<tr>
<td>70 – 79</td>
<td>C</td>
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<td>60 – 69</td>
<td>D</td>
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<tr>
<td>0 – 59</td>
<td>F</td>
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</tbody>
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Attendance Policy: The college attendance policy is available at http://www.bpcc.edu/catalog/current/academicpolicies.html
**Nondiscrimination Statement:** Bossier Parish Community College does not discriminate on the basis of race, color, national origin, gender, age, religion, qualified disability, marital status, veteran's status, or sexual orientation in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Bossier Parish Community College does not discriminate in its hiring or employment practices.

Title VI, Section 504, and ADA Coordinator
Sarah Culpepper, Manager
Career Services, D-108
6220 East Texas Street
Bossier City, LA 71111
Phone: 318-678-6539
Email: sculpepper@bpcc.edu
Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.

Equity/Compliance Coordinator
Teri Bashara, Director of Human Resources
Human Resources Office, A-105
6220 East Texas Street
Bossier City, LA 71111
Phone: 318-678-6056
Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.