Bossier Parish Community College  
Master Syllabus

Course Prefix and Number: CIS 299  
Credit Hours: 3-3-0

Course Title: CIS Advanced Topics

Course Prerequisites: Permission of the Instructor

Textbook(s): None

Course Description: This course will provide the student with information on current trends and topics in technology. These include, but are not limited to, digital communication, ethics, new operating systems, and new software applications.

Learning Outcomes:
At the end of this course, the student will:

A. identify current trends in information technology; and
B. describe current technology issues.

To achieve the learning outcomes, the student will or will be able to:
(The letter designations at the end of each statement refer to the learning outcome(s).)

1. research current trends in information technology; (A) and
2. discuss current issues in technology. (B)

Course Requirements:

1. Achieve a course average of 70% or above.
2. Each student is expected to attend classes regularly; excessive unexcused absences constitute grounds for suspension (refer to the student handbook for attendance policies).
3. Students must have access to a Windows computer, Microsoft Office 2016, and the Internet to complete the assignments. Computer, software, and the Internet are available to students on campus during scheduled computer lab times and in the Learning Commons located in the BPCC Library.

Course Grading Scale:

A = 89.5% - 100%
B = 79.5% - 89.4%
C = 69.5% - 79.4%
D = 59.5% - 69.4%
F = 0.0% - 59.4%

Attendance Policy: The college attendance policy is available at http://www.bpcc.edu/catalog/current/academicpolicies.html

Course Fees: N/A

Revised: 04/03/2017
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Title VI, Section 504, and ADA Coordinator  
Sarah Culpepper, Coordinator  
Disability Services, D-110  
6220 East Texas Street  
Bossier City, LA 71111  
Phone: 318-678-6539  
Email: sculpepper@bpcc.edu  
Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.

Equity/Compliance Coordinator  
Teri Bashara, Director of Human Resources  
Human Resources Office, A-105  
6220 East Texas Street  
Bossier City, LA 71111  
Phone: 318-678-6056  
Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.